



AGENDA

SELECT COMMITTEE - EXTENDED SERVICES

Wednesday, 28th April, 2010, at 2.00 pm

Ask for: **Theresa Grayell/**

**Waterton Lee, Invicta House, County Hall,
Maidstone**

Telephone **(01622) 694277/694292**

Tea/Coffee will be available 15 minutes before the start of the meeting in the meeting room

Membership

Mr R B Burgess (Chairman), Mrs A D Allen, Mr A R Chell, Mrs J Law, Mr R J Parry, Mr K Pugh, Mr K Smith and Mr M J Vye

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

2.00 - 2.45 Interview with **Cath Anley**, Head of Library Service, and **Gill**
pm **Bromley**, Strategic Manager, Library Service (Pages 1 - 32)

3.00 - 3.45 Interview with **Ian Forward**, Head of Kent Adult Education, and
pm **Caroline Polley**, Head of Enterprise and Skills, Kent Adult
Education Service (Pages 33 - 40)

4.00 - 4.45 Interview with **Chris Hespe**, Head of Sport, Leisure and Olympics
pm (Pages 41 - 46)

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

At the end of the public session, Members of the Committee should remain in the meeting room for 20 minutes for summing up

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Tuesday, 20 April 2010

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Cath Anley, Head of Libraries and Archives, Communities Directorate, Kent County Council

Biography

Cath Anley has been Head of Libraries and Archives in Kent since 2002, and brings a wealth of library experience to her role as the Secretary of the Society of Chief Librarians (SCL). Since embarking on a career in libraries, Cath has held posts in East and West Sussex, the London Borough of Hounslow, and the Royal Borough of Kensington and Chelsea, where she stayed for 14 years. Cath has also worked for the Audit Commission as a Best Value Inspector, a role that resulted in ongoing excellent relationships with Heads of Service. She inspected 7 library services during her 18 months with the Audit Commission, and feels she made a real contribution to service improvements in many of these local authorities.

In Kent, Cath is leading libraries and archives through a transformational change programme that has won the Council wide positive recognition and a number of awards. Cath holds a post graduate diploma in Librarianship, a Diploma in Management and a Masters in Public Service Management. She has been a member of SCL since 2002, and is Programme Director for the annual SCL National Seminar. Cath regularly speaks about library development at national and international conferences.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

**Gill Bromley, Strategic Manager- Innovations, Libraries and Archives,
Communities Directorate, Kent County Council**

Biography

Gill Bromley has worked for Kent County Council for over 30 years, predominantly with Libraries and Archives. She was also employed in a 6-month secondment to the Department for Culture Media and Sport, where she championed the first National Year of Reading in 1998 and helped with plans for a newly created Children's Laureate. In 2006-07 Gill worked in the new Communities' Policy and Development Team, developing approaches to public involvement and communications.

In her current role Gill leads on Libraries and Archives' engagement with the Local Area Agreement, and contributes to the council's strategic priority to *'modernise the library service so it also acts as a focal point for KCC services and widens access to Kent's rich culture'*. She is currently leading work to develop *'The Kent Approach to Literacy and Reading, a strategy to engage the whole community'* building on the success of National Year of Reading in 2008. Gill has wide experience including work with children and families and lifelong learning. She has key skills in partnership working and creative problem solving. Gill was awarded an M.B.E in 2007 for her work for local government.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Witness Guide for Members

Below are suggested themes and questions. They have been provided in advance to the witnesses to allow them to prepare for the types of issues that Members may be interested to explore. All Members are welcome to ask these questions or pose additional ones to the witnesses via the Committee Chairman.

Themes and Questions

Cath Anley, Head of Library Service, and Gill Bromley, Strategic Manager, Library Service, Communities Directorate, Kent County Council

- (Question for both) Please introduce yourselves and describe the roles and responsibilities that your positions involve.
- (For both) How is the Kent Library Service organised, and what are its main tasks and objectives?
- (For both) Please indicate the main services the Kent Library Service offers to young children (Early Years), schools, families, children's centres and the Kent community at large.
- (For both) What are the main benefits the Library Service offers to the local community, in relation to extended services?
- (For both) In your view, what are the main economic, legal, social and operational challenges – if any – for the Kent Library Service, when providing extended services to Kent residents?
- (For both) In your opinion, in what ways, if any, can these challenges be resolved?
- (For both) Please discuss the ways the Kent Library and Archives Service will develop in the future, and how these developments will shape usage and opportunities for the local community.
- (For both) In your view, which groups of Kent residents benefit most from the provision extended services? Are there any particular groups of Kent

residents who, in your view, find it more challenging to access extended services? If so, why?

- (For both) In what ways, if any, will the reduction of Government funding for Extended Services in future years affect the Kent Library Service?
- (For both) In your view, in what ways, if any, can collaboration between Kent County Council and external partners, such as those in the voluntary and private sector, be made more effective when providing Extended Services?
- (For both) In your opinion, what general initiatives and strategies should Kent County Council adopt to secure the sustainability of extended services into the future?

Libraries & Archives Mission

To enhance the quality of life for all Kent's residents and communities, by stimulating lifelong imagination, exploration and discovery

Core objectives

We will work with all the people of Kent and other partners to develop and promote:

A network of welcoming and attractive libraries which are centres for local communities, open at convenient times, and where everyone can:

- share and enjoy books and other creative works;
- use computers and the Internet;
- find information;
- explore local history;
- meet people, and join in events and activities.

The enjoyment of reading for people of all ages, especially the young.

Opportunities for learning, especially in digital skills, as a gateway to personal success. This will include services for those who need special help to achieve independence.

Worldwide links to information and services, which are relevant to the needs of local businesses and people, and support active citizenship.

Access to Kent's rich culture and heritage in order to foster a sense of place and community identity.

In these ways we will contribute to the work of the County Council to secure a prosperous and exciting future for everyone in Kent.



**INVESTORS
IN PEOPLE**



CUSTOMER SERVICE EXCELLENCE



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What can we offer your school?

We can offer a range of support for teaching and learning in your school.

Key to the development of your school library service is KSLAT: the Kent School Library Advisory Team. They provide:

A range of support services at realistic prices. These include book loans, advice on school library redevelopment, training courses and advice on school library software.

Leading Edge: a free, termly magazine sent to all Head Teachers and the person with responsibility for the library.

To find out more about the school library service call **01622 605216**, browse our web pages on www.kenttrustweb.org.uk?schoollibraries, or email school.libraries@kent.gov.uk

Kent's Service Development Librarian for School Age Children is Christine Heald. She will be happy to provide you with further information about the initiatives detailed below. Contact her on 01303 715901 or christine.heald@kent.gov.uk

- **Booktime** Every child starting school receives free books through the Booktime scheme, administered by Kent Libraries and Archives. Events and publicity supplied by the library service can help to reinforce the message that reading together for enjoyment is a key to success.
- **Online library resources** We have paid for countywide subscriptions to a wide range of online resources, so that our customers don't have to pay. They include on line encyclopaedias, medical resources, ancestry.co.uk, newspaper index subscriptions and more.

Anyone with a Kent library ticket can access these resources (using their PIN number, available from any Kent Library) from home, work or school.

- **Ask a Kent Librarian** If you need the answer to a question (business or homework, for example) we have staff waiting to respond by telephone, email or online chat, 24 hours a day. Visit www.kent.gov.uk/libs and choose the online library services option. Whatever your age, wherever you are, get in touch!



CUSTOMER SERVICE EXCELLENCE

- **Archives and Local History** We have a range of materials — including maps, photographs and historic documents going back to 699AD - which can make history come alive for your pupils. Staff at our archives centres and local studies libraries can help you plan local or family history activities.
- **Library catalogue** Access our online catalogue from your school, home or work at www.kent.gov.uk/libs. Anyone with a Kent Library ticket and PIN number can access their personal record to order, renew and review books, CDs and DVDs.
- **Library volunteer** Do you have a parent, governor, FLO, PSA or other member of staff who could act as a communication link with our public library service? With our support, they might run a Baby Bounce and Rhyme Time or Storytime session for preschool children and their parents, or become a Library Champion to promote the library service.
- **Reading groups** Whether you're thinking about an adult or a children's reading group, we can support you. We will give you a group ticket, enabling your group to reserve multiple copies of your chosen titles, free of charge.
- **Summer Reading Challenge** The annual Summer Reading Challenge is the ideal way to keep your pupils reading with enthusiasm through the summer holidays. We send an invitation to join the challenge to all primary school age children and encourage them to read six books with incentives such as certificates, stickers and medals.

Together with our partners we can also offer:

- **Bookstart** Every child in Kent is entitled to free Bookstart packs at birth, 18 months and 3 years. Kent Libraries and Archives deliver these packs through Registrars, Health Visitors and pre-school settings. Contact Karen Sillifant (karen.sillifant@kent.gov.uk, 01843 256211) for further details, or direct parents to their nearest library.
- **Adult learning** Why not organise some adult learning sessions in your school library? Free parenting courses are available to groups of eight or more, if the participants have not reached A-level standard. Contact Adult Education on 01795 415907 for further details.
- **Engaging parents** Can we support a Transition Information Session? Or why not get involved in the annual Family Learning Festival this October via your Family Liaison Officers or Parent Support Advisers? Our Lifelong Learning Manager for Libraries will be happy to advise. (gillian.lawrence@kent.gov.uk, 01622 065219)

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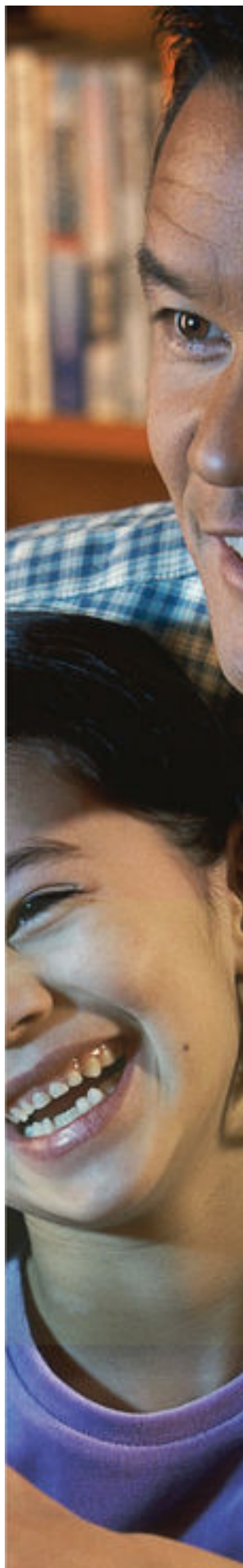
- **Library tickets** Many families don't realise that a library ticket is free. We'd like to encourage all young people and their parents to join the library... and use it! When visiting the library to get a ticket, there are no forms to fill in, and even if they can't produce any ID we'll still let them borrow some books.
- **Library tickets via school** If you want to visit a library with your class to borrow books, we can sort out library tickets in advance.
- **Reading groups** These can be a great way of motivating young people to read and we can support you. We will give you a group ticket, enabling your group to reserve multiple copies of your chosen titles, free of charge.
- **Summer Reading Challenge** The annual Summer Reading Challenge is the ideal way to keep your pupils reading with enthusiasm through the summer holidays and could be a great activity to help children in the transition to secondary school. We send an invitation to join the challenge to all primary school age children and encourage them to read six books with incentives such as certificates, stickers and medals.
- **Online library resources** We have paid for countywide subscriptions to a wide range of online resources, so that our customers don't have to pay. They include on line encyclopaedias, medical resources, ancestry co.uk, newspaper index subscriptions and more.

Anyone with a Kent library ticket can access these resources (using their PIN number, available from any Kent Library) from home, work or school.

- **Ask a Kent Librarian** If you need the answer to a question (business or homework, for example) we have staff waiting to respond by telephone, email or online chat, 24 hours a day. Visit www.kent.gov.uk/libs and choose the online library services option. Whatever your age, wherever you are, get in touch!



CUSTOMER SERVICE EXCELLENCE



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- **Library catalogue** Access our on line catalogue from your school, home or work at www.kent.gov.uk/libs. Anyone with a Kent Library ticket and PIN number can access their personal record to order, renew and review books, CDs and DVDs.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Building Communities of Readers: Libraries and Archives support for Kent's schools

Kent Libraries and Archives promote the enjoyment of reading and opportunities for learning for people of all ages, but especially the young. Our mission is 'to enhance the quality of life for all Kent's residents and communities, by stimulating lifelong imagination, exploration and discovery'.

For all Kent's children, from the earliest age, and their families, we aim to promote a love of reading, to support the development of literacy skills, and to encourage active public library use. To achieve this our staff deliver a wide range of quality services such as storytimes, events, reading group sessions and family learning activities. We provide a comprehensive range of stock that meets the educational and recreational needs of all pupils. This includes free access to books and information including a range of online resources and services which can be accessed from school, home or library. This results in annual issues of 2.1 million books to Kent's children borrowed from our network of public libraries, including mobiles. Our libraries are located in towns and villages across Kent including a few on or near to school sites. Our mobile libraries visit more isolated communities.

1. Services provided within Kent's schools

1.1 Book loans; from September 2010 all Kent's schools will be entitled to borrow up to 100 books each from any local library at no cost.

1.2 Booktime: every year 16,000 children starting primary school in Kent receive free books through Booktime, a DCSF scheme administered by Kent Libraries and Archives on behalf of Kent Education Directorate (CFE). Events and publicity provided by the library service help to reinforce the message that reading together for enjoyment is a key to success. We value the funding provided by the Extended Services Team to support this work which will total £9.5k in 2010-11.

Kent has won national recognition for adding value to the Booktime aims and objectives. The Kent scheme is managed by Libraries and Archives working in partnership with CFE, whereas in other parts of the country it is left to the Education Directorate to manage the scheme.

The aims of Booktime are to promote reading for pleasure and to involve parents and carers in reading aloud with their children. Libraries & Archives supports Booktime through the work of a Service Development Librarian and a range of staff based in our districts.

Booktime resources are supplied each year by the DCSF, via the Booktrust, to all Reception-aged pupils in Kent. Every pupil receives two books - and a leaflet about reading for their parents - in a waterproof book bag. 16,000 pupils receive Booktime packs in Kent each year.

Each pack is worth £13 and, in addition, the school receives resources (stickers, books and badges) worth £30 for every infant class. Parents/carers also receive information about the library, encouraging families to enjoy reading together.

Packs can be presented to pupils at special gifting sessions in libraries. Return visits to the library by families involved in Booktime gifting sessions in previous years have led to an increase in book issues. Family Liaison Officers (FLOs) and Parent Support Advisers (PSAs) have played a key role in promoting the benefits of Booktime to families. We have provided training for FLOs and PSAs around book gifting and promoting the pleasure of reading for parents with their children.

A few quotes from Kent teachers:

The support materials and resources were fantastic

We were very impressed with the project. Please carry on!

The parents have reported that they enjoyed using the packs at home.

The children were delighted to receive and use these books.

1.3 Libraries and Archives supports **Transition Information Sessions** in schools. We also work with Family Liaison Officers (FLOs) and Parent Support Advisers (PSAs) in schools to target families that could most benefit from family learning events in our libraries. Our Service Development Librarian (Lifelong Learning) works with partners to encourage pupils' parents to engage in formal and informal learning opportunities. We look forward to working with CFE on National Family Week in 2010. We worked closely with Guston School in Dover to support a **Welcome Day** for new intakes of soldiers at the barracks.

1.4 Reading groups: we support reading groups for children, young people and families, at school or in libraries. We offer a group ticket, and access to national schemes such as Chatterbooks (for primary school children) and groupthing (for teenagers). Examples include a group in a school in Sandwich which targets boys who have difficulty reading and a 6th Form Reading Group in Ramsgate.

1.5 Supporting equality; we work with MCAS and FLOS to support Gypsy Roma Travellers and other ethnic groups including provision of dual-language books and support for multicultural events in schools, libraries and the wider community. We provide Bag Books for children with learning disabilities. We also support children who are dyslexic or have other disabilities.

1.6 Building Communities of Readers: Kent Libraries and Archives is a partner in a national three year project (formerly Teachers as Readers), which is raising pupils' literacy standards at targeted schools by improving teachers' knowledge of children's literature and the communities in which they work.

2. Services provided via libraries and other outlets

"..... a child taken to the library on a monthly basis from ages 3 to 5 is two and a half months ahead of an equivalent child at age 5 who did not visit the library so frequently". *The Sutton Report February 2010*

2.1 Bookstart is a universal programme which is managed and promoted by the Booktrust. Funding for the Bookstart packs is provided by the DCSF including donations of books from publishers. The value of the Bookstart materials per child is £60 for the 3 packs and participation in the Bookstart BookCrawl. Our Service Development Librarian (Early Years) co-ordinates this national initiative for Kent, on behalf of Booktrust. CFE (Extended Services) funding (£31,350 in 2010-11) supports our work to administer and promote Bookstart. Bookstart provides a firm foundation to children's literacy, helping to prepare children for school and to achieve better results at KS1. Bookstart children have consistently higher levels of language and literacy development than non-Bookstart children. They are also statistically ahead in reading tasks, reading comprehension, writing, spelling, mathematics, and science. In total, Libraries and Archives arranges the delivery of nearly 48,000 Bookstart packs to families with preschool children each year via Registrars, Health Visitors and Early Years settings. From 2011, births will be registered in Kent libraries, providing us with a significant opportunity to engage with all parents.

Bookstart has been recognised as making a valuable contribution towards the Kent Agreement 2 indicators for Early Years. The scheme contributes directly to the Children's and Young People's Plan, Shared Priorities, Birth to Three Matters, and to Foundation Stage practice.

Bookstart provides young children and their families with free books plus tips and ideas for parents on sharing books together. Local Authorities are encouraged to allocate resources to ensure that Bookstart is delivered to all eligible families within their communities. Delivery is managed by KCC Libraries and Archives through partnership with Children, Families and Education; Health; Registrars; Children's Centres and other partners. The value of Libraries and Archives' contribution through the work of the Service Development Librarian (Early Years) and a range of staff based in our districts is approximately £45,000 per annum plus office provision. In Kent children receive 3 packs before they start school:

- **Bookstart Pack** for babies aged 0 - 12 months. Gifted to families by Registration Services. We reach 100% of eligible children.
- **Bookstart Plus** for toddlers aged 18 - 30 months. Gifted to children

via Health Visitors, Children's Centres and Early Years Settings. This is the most challenging pack to deliver, as there is no universal health check at this age. We currently reach 83% of eligible children

- My **Bookstart Treasure Chest** for children aged 36 – 48 months. Gifted to children via all Early Years Settings. We reach 100% of eligible children.

The next Annual Bookstart Report will be published later this year. Meanwhile the 2008-09 report highlights:

- In total Bookstart reached 47,946 children in 2008-9.
- 43,645 children (51% increase) attended 3,532 early years activities (23% increase) in libraries including Baby Bounce and Rhyme
- 619 Early Years settings and childminders borrowing books and other items (23% increase)
- Nearly 10% of new library members are aged 0-4 years

Research has shown that children who receive Bookstart '*are significantly further ahead in six measures of literacy and numeracy ... at 5 years of age when they had entered and settled into their primary schools*' The final part of Wade and Moore's study compared the Bookstart children with the control group at their first SATs assessment at the end of Key Stage 1 Bookstart children were found to be statistically ahead in the reading task, reading comprehension, writing, spelling, mathematics, and science¹ A Sheffield study found that Bookstart children had acquired consistently higher levels of language and literacy development than the non-Bookstart children. Bookstart children recorded 20% higher scores in 'Listening and Speaking Skills' and 'Linking Sounds and Words,' 19% higher for reading and 12% for writing²

Some Kent quotes:

One mum....said when she got the Bookstart bag that she didn't think her little boy would be interested in books, but that she was really surprised when she tried looking at them with him that he loved them and he is now, at a year, very enthusiastic about books (Children's Centre staff)

It has really encouraged me to take time to look at the books with my toddler (Parent)

50% of parents are now taking their child to the library (Early Years Advisory Teacher)

¹ Wade, B & Moore, M. 2000. *A Sure Start with Books. Early Years 20, Spring, pp.39-46*

² Hines, Margaret and Brooks, Greg. 2005. *Sheffield Babies Love Books: An Evaluation of the Sheffield Bookstart Project. University of Sheffield.*

2.2 Class visits and book exchanges: 59,300 children visited libraries with their school in 2008-09, with over 2,000 hours of class visits taking place.

2.3 Online library resources: we have countywide subscriptions for a wide range of online resources, including Children's Britannica, Student Britannica, dictionaries, newspaper indexes, careers information and more. All of our resources can be accessed by pupils at home, at a library or at school and are available free of charge.

2.4 Ask a Kent Librarian: our team is waiting to respond to pupils' homework queries by telephone, email or online chat, 24 hours a day. See www.kent.gov.uk/leisure_and_culture/libraries/online_library_services/ask_a_kent_librarian.aspx

2.5 Homework clubs: libraries provide a safe and neutral community space for Homework Clubs. There are currently 19 locations and we are piloting Virtual Homework Help via the on-line *Ask a Kent Librarian* enquiry service. These centres complement school-based clubs and provide an alternative venue for young people who do not live near their school. They are run by trained library staff and volunteers. 2088 children and young people attended our Homework Clubs in 2008-09 including 854 boys. Homework helpers are also on hand after school in many libraries, with trained helpers. Extended Services funding has again supported our work including £5k funding in 2010-11, helping us to provide stationery, aids for children with dyslexia and attendance rewards.

Quotes include:

We do not have the internet at home

My son gets on with his homework much more quickly here than at home

The staff are very good at encouraging the children when they don't want to listen to their parents.

My vision of learning for children and young people in the future has the library, in all its forms, at its heart.
Prof. Tim Brighouse

2.6 Archives and Local History: we have a range of materials — including maps, photographs and historic documents going back to 699AD - which can make history come alive for pupils. See www.kent.gov.uk/leisure_and_culture/archives_and_local_history.aspx

2.7 Summer Reading Challenge: the annual Summer Reading Challenge is the ideal way to keep pupils reading with enthusiasm through the summer holidays. We send an invitation to join the challenge to all primary school age children and encourage them to read six books with incentives such as certificates, stickers and medals. Around 15,000 Kent pupils sign up to the

Challenge every year and in 2010 we will target Reading Recovery pupils in particular.

2.8 Family Learning: we work closely with CFE and Adult Education to provide family learning activities including Storysacks. Most recently we have worked with Amicus Horizon Housing Association, Adult Education and CFE to support work to raise family literacy skills in Swale.

Quote:

Great session; it showed us how to make a story come alive, so parents could share the story with their children, to make it fun and interesting.
(Family Liaison Officer)

2.9 Family Matters Open days CFE Extended Services held bullying awareness sessions for parents in libraries in Canterbury. PSA's were pleased with outcome and would like to repeat sessions on Saturdays.

2.10 Speakeasy Project Development Worker supported by ESM ran courses for adults helping them speak about sexual health to their children in libraries in Maidstone, Dartford, Swale and Thanet.

2.11 Learning Destinations –a national scheme: A joint working partnership between Children's University and Libraries is currently being developed. Children take part in a learning activity to achieve a stamp in their Learning Destination Passport leading to gold, silver or bronze awards.

2.12 Offers to specific groups (Looked After Children, Reading Recovery teachers, Volunteer Reading Helpers) articulate our services to those involved in teaching and learning. We promote the fact that groups can have 50 books at a time, for example, and that we do not charge fines on their loans. Offers are attached.

2.13 Volunteering opportunities for young people help them to fulfil the community service element of the IB or their Duke of Edinburgh Awards. Young people are volunteering as homework helpers, web wizards and user group members in our libraries. 18% of our Time2Give volunteers are under 24 years old. We are also developing a Library Champion role for adult volunteers, to encourage closer links between schools and local libraries.

See

www.kent.gov.uk/leisure_and_culture/libraries/services_for_everyone/volunteering.aspx

2.14 We are working in close partnership with CFE to develop the **Kent Approach to Literacy and Reading: a strategy to engage the whole community**. The Kent Approach will recognise that there is much good practice but that there is a need for a more strategic and joined-up approach. Our aim is to develop and embed a culture where everyone, regardless of first language, ability or age, aspires to read and where there is excellent access and signposting to skills development opportunities and support. CFE has provided £10k funding to support The Kent Approach in 2010-11. Together we are actively involved with the DCSF-sponsored **Partners in Literacy** initiative delivered by the National Literacy Trust. Its aim is to improve local outcomes for families through local coordination. It recognises that literacy

begins from birth in the home and that the greatest effort should be placed on engaging pre-school children and their families. Through the national network we can learn from current developing good practice. KCC has recently secured funding of £40k for one year to appoint a literacy coordinator on a fixed term contract, based in CFE to work with families around literacy – particularly disadvantaged families and those with children aged birth to five.

Quote:

Kent is a shining example of an authority dedicated to making literacy a basic right for all of its communities.

(Manager: *Partners for Literacy*, National Literacy Trust)

2.15 Library staff skills

There are 12 **Customer Service Development Librarians** (CSDLs) and 6 **Community Development Librarians** (CDLs) who work in partnership with their local schools to promote our services and add value to schools' literacy work.

Our **Service Development Librarian (School Age Children)** co-ordinates the work with FLOs and PSAs in schools, focusing on reaching the more disadvantaged families who would not traditionally use libraries. As well as overseeing Libraries' homework clubs, she develops other study support opportunities, such as Learning in the Wild (with Kent Children's University). She also ensures that we have software and reading aids to help pupils with disabilities to use our libraries.

Our **Service Development Librarian (Young People)** is working to expand our on line services to pupils, via Virtual Learning Environments, on line magazines and an on line discussion forum.

The work of the **Family and Lifelong Learning Services Manager** co-ordinates all these activities, developing new services (such as the new school ticket and bulk loans for Looked After Children and other groups), responding to DCSF initiatives and promoting relevant library services to CFE partners.

“Taking a child to the library is the single most important thing parents can do to give their child a good start in life”
Prof Cathy Silver (Institute of Education) speaking to the Commons Select Committee

Gill Bromley Strategic Manager gill.bromley@kent.gov.uk 01622 696480
Janet Davies, Family and Lifelong Learning Manager
janet.davies@kent.gov.uk 01622 605211
Lindsay Prestage, Family and Lifelong Learning Manager
lindsay.prestage@kent.gov.uk 01622 605211

March 2010

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Children's Centres Offer

Books and other resources – for children and parents

Children's Centres can borrow books for their families to use. These include board books, picture books and simple information books for children; and fiction and information books (including parenting) for adults.

You can borrow 30 children's books and 50 adults' books free of charge from your local library.

We can offer Children's Centres advice on buying their own books and resources.

Library awareness and book promotion

Library staff can promote reading, books and what the library has to offer. We can target these towards the needs of specific groups. After an initial visit to the Children's Centre, library staff would encourage families to use their nearest library. We can arrange for parents and children to receive library cards, so that they are able to use the services at their local library.

We are keen to consult Children's Centre users about the services we offer.

Bookstart

This national scheme promotes the love of books by giving free books to young children and guidance materials to parents and carers. We deliver three packs - Bookstart (0-12 months), Bookstart + (18-30 months) and My Bookstart Treasure Chest (36-48 months) currently in partnership with registrars, health visitors and pre-school settings.

We welcome the opportunity to work with Children's Centres to distribute the packs.

Bookstart Book Crawl

This fun scheme encourages pre-school children to become regular library users. Each time they visit the library they receive a sticker and once they have collected four stickers they can choose one of 10 attractive certificates. The Book Crawl runs continuously throughout the year.

We can offer sessions at Children's Centres to introduce and promote the Book Crawl to families.



CUSTOMER SERVICE EXCELLENCE



Events in libraries

- **Rhyme times**

These fun sessions enable very young children and their parents/carers to join in with nursery rhymes and action songs, providing an enjoyable way to develop language.

- **Toddler times**

These include nursery rhymes and action rhymes, and some shorter stories too.

- **Storytimes**

These sessions enable pre-school children to experience a range of stories, encouraging them to read and developing their listening skills.

Where a Children's Centre is close to a library that holds these events, families are very welcome to visit the library for these sessions.

We can also offer training for Children's Centre staff to run sessions themselves, or arrange volunteers to run sessions in Children's Centres.

For more information please contact Lindsay Prestage, Family & Lifelong Learning Services Manager on 01622 605213, email lindsay.prestage@kent.gov.uk or Karen Sillifant on 01843 256211, email karen.sillifant@kent.gov.uk.

Early Years Offer

- Free access to a fantastic selection of books and other material for pre-school children of all abilities, and their parents and carers
- No charge for any books lost or damaged that have been borrowed on a pre-school child's ticket. No library fines for children under five years old
- Free Bookstart packs of books and other reading support materials to every child in Kent aged 0 – 12 months, 18 – 30 months, and 36 – 48 months
- Bookstart Book Crawl for all children under five in Kent – reading challenge for younger children with special certificates to earn.
- National Bookstart Day events in every district – October 2009
- Regular Baby Bounce and Rhyme, Toddler Time and/or story sharing sessions for pre-school children and their parents/carers in all Districts throughout the year
- Book Ahead – extra books in libraries for all Early Years settings
- Library displays of Early Years settings artwork tying in with stories/books/reading (space permitting – depends on individual library buildings)
- Advice for parents/carers on which books to choose for young children, plus collections of books on parenting
- Specially chosen collections of lending stock for Children's Centres
- Support for Early Years Education/settings staff

For further information on any of the above please contact your local library or Karen Sillifant, Service Development Librarian (Early Years) on 01843 256211
Email: karen.sillifant@kent.gov.uk or bookstart@kent.gov.uk



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What can libraries offer families?

- All our libraries are family friendly with space for families to relax and enjoy all the resources on offer.
- We offer free access to a fantastic selection of books and other material for all children and their parents and carers.
- We don't just have books – there are stories on CDs which children can borrow for free, and DVDs to rent.
- We do not charge fines for books borrowed by children under five years old. We also don't charge for any books lost or damaged that have been borrowed on a pre-school child's ticket.
- We offer advice for parents/carers on what books to choose for their children, plus a wide selection of books and other resources on parenting in our Parent and Carer collections.
- There is free computer access in any of our libraries (under 16s need parental permission to use the internet).
- Have a go at the Summer Reading Challenge: an annual promotion in all Kent Libraries encouraging school age children to read six books over the holidays to win stickers, a certificate and a medal.
- Try the Bookstart Book Crawl: an annual promotion in all Kent Libraries encouraging very young children (aged 0 – 4) to share books and read. There are stickers to collect and special certificates to earn!
- Most libraries have free events for children during the year. Ask local library staff for information or check our website for further details
www.kent.gov.uk/libs
- We have Homework Clubs in some libraries. All our libraries have books and other resources specifically chosen to help children with their homework.



CUSTOMER SERVICE EXCELLENCE

- If there's a special book you want to read and it's not in your local library, you can order it for free if you are under 18. You can also order it online at www.kent.gov.uk/libs.
- To encourage a love of books and reading and have a chance to meet other people, we support reading groups for all ages. Children, teenagers and adults – there's a reading group for everyone!
- Have a look at our website www.kent.gov.uk/libs, where you can check our library catalogue, renew and request items. You can also look at our online resources: we have encyclopaedias, newspapers and information on health, careers and a great deal more.

How can we help?

Libraries and Looked After Children

“Taking a child to the library is the single most important thing parents can do to give their child a good start in life”

Prof Cathy Silver (Institute of Education) speaking to the Commons Select Committee

We can help you to improve the educational outcomes of children in care. Here are ten ways in which libraries can offer support:

1. There are **no forms to fill out** for a library ticket: we add details straight on to the computer. Instant tickets are available for adults and children who don't have ID, allowing three items to be borrowed. Otherwise, children may borrow up to eight items and adults may borrow twelve items if they have ID.
2. **Independence for young readers.** Children can join without a parent/carer being present. We write to the parent/carer to let them know that the child has asked for a ticket.
3. **Storytimes, Rhyme times and activities** for children of all ages. Adults and children are encouraged to try our library events, ranging from poetry days to belly dancing, arts and crafts and even boxing (at Showfields Library)!
4. **Free photocopies and print outs** (limited to approx five per day) for pupils with homework to do.
5. **Free Internet and word processing** at all of Kent's 101 libraries.
6. **Free reservations** for children and teenagers: they can ask for *any* book they've ever wanted to read.
7. **Summer Reading Challenge.** An annual promotion in all of Kent's Libraries encouraging children to read six books over the holidays to win stickers, certificates and a medal.
8. **Books for Caring** leaflet. This list of books on topics such as Adoption, Bullying, Being in care and Refugees has been distributed to every LAC in Kent. All the books on the list can be borrowed through Kent libraries.



CUSTOMER SERVICE EXCELLENCE



9. **Carer's ticket:** a ticket that enables Carers to borrow up to 30 books at a time for up to eight weeks, ensuring that there will always be books in the home. No fines are payable, and we will not charge for reserving children's books on this ticket. Stories on CD may be borrowed using this ticket, but DVDs and music CDs need to be taken out on the Carer's own ticket.
10. **Every child matters.** Libraries are a safe place to be: a place where children can read a book or magazine in comfort, do their homework or meet their friends.

What can libraries do for your school?

Bring your class to visit us for:

- an introduction to the local library.
- story sharing and poetry sessions: great for Book Week!
- visits with a theme: local history, finding a good read, finding information and more!

Library staff will lead these sessions.

Get the reading habit

Make regular visits to the local library for your class to borrow books. We'll make it easy, by preparing the children's library cards for their first visit and not charging fines for books returned late during class visits. *We introduce the first session, then you organise the visits to suit your needs.*

Display pupils' work

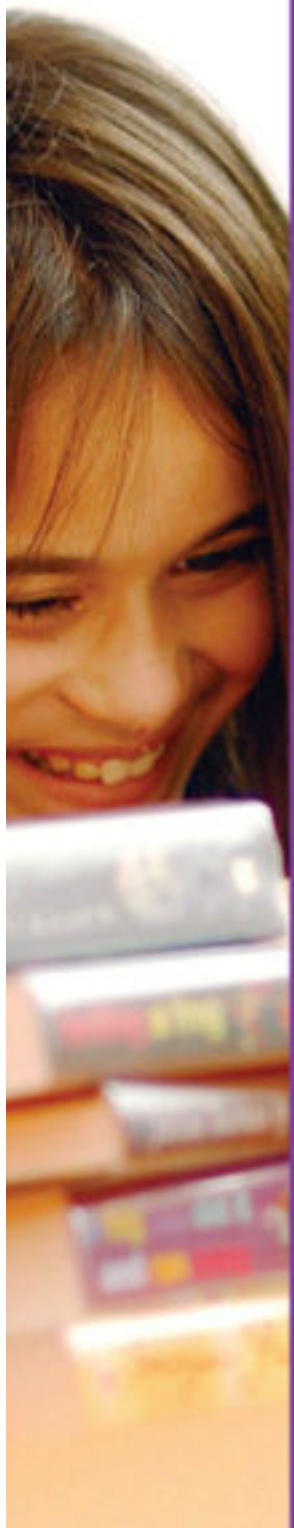
Many libraries can display your pupils' work. It's a great advert for your school, brightens up our libraries and brings new visitors in!

Homework Help

Thinking of starting a homework club? Why not hold it in your local library? Use our library resources – and even our volunteer helpers – to achieve your Extended Services targets.

Keep them hooked!

The annual Summer Reading Challenge is the ideal way to keep your pupils reading with enthusiasm through the summer holidays. We send an invitation to join the challenge to all primary school age children and encourage them to read six books with incentives such as certificates, stickers and medals.



Engaging parents too

Why not organise an after-school session on books and reading in one of our libraries?

Can we support a Transition Information Session?

Get involved in Family Learning Week in October via your Family Liaison Officers or Parent Support Advisers.

No charge to pupils

Free photocopies and printouts for homework related topics

Free Internet access, word processing and powerpoint (parental permission required)

Free book requests

Support for your school library:

Kent School Library Advisory Team (KSLAT) provides:

- Leading Edge: a free, termly magazine sent to all headteachers and the person with responsibility for the library.
- A range of support services at realistic prices. These include book loans, advice on school library redevelopment, training courses and advice on school library software. Look for details in the Services to Schools brochure, and on Kent Trust Web.

To find out more about libraries, visit your local library or call

08458 247 200

To find out more about the school library service call **01622 605216**,

browse our webpages on www.kenttrustweb.org.uk?schoollibraries,

or email school.libraries@kent.gov.uk



Volunteer Reading Help: How we can help support your work

- **Library tickets for pupils** Many families don't realise that a library ticket is free. We'd like to encourage all children and their parents to join the library....and use it! There are no forms to fill in to get a ticket, and even if they can't produce any ID we'll still let them borrow some books.
- **Library tickets for VRH** The VRH Group ticket enables you to choose up to 50 books at a time from any Kent Library to support your work with pupils. You can keep the books for 8 weeks at a time. There are no fines to pay if the books are returned late, but we do encourage you to renew your books so that our records are up to date. You can request items free of charge via our on line catalogue, with your own PIN number. Please ask at your local Kent Library for details. This ticket is available in addition to your own, individual ticket, and you will need to show some proof that you are a Volunteer Reader Helper.
- **Library visits** Visiting the library for the first time can be a daunting experience for some families. If you're able to bring a child to the library, please contact us to arrange a visit.
- **Booktime** Every Autumn, Kent Libraries and Archives oversees the distribution of free Booktime packs to all children starting school. As well as receiving two books, children also take home a leaflet about enjoying reading, and information about libraries for their parents. Why not discuss the book with your pupil, if they are in Reception?
- **Summer Reading Challenge** The annual Summer Reading Challenge is the ideal way to keep pupils reading with enthusiasm through the summer holidays. We send an invitation to join the challenge to all primary school age children and encourage them to read six books, with incentives such as certificates, stickers and medals.
- **Reading groups** These can be a great way to motivate children, and we can help you set up a group. Your group might be aimed at a specific group of children, or you might like to invite parents and carers along too. You could discuss picture books, information books, spoken word or poetry – it's up to you! The group might meet at school, or it could take place in a public library.
Your VRH Group ticket is the ideal way to borrow extra books from the library to support reading activities.



Finally... Did you know?

- All schoolchildren can reserve books free of charge. Our borrowers can choose to have their request delivered to the Kent library of their choice.
- Books can be returned to **any** Kent Library – not necessarily the library they were borrowed from!
- We have homework clubs and homework helpers in many of our libraries. Please ask at your local library for details or contact christine.heald@kent.gov.uk
- We have free Internet access at all Kent Libraries. Children under 16 years old will need to have permission from their parents/carers to use it.
- Children can have up to five photocopies or printouts free of charge every day from the library for homework-related topics.

EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Ian Forward - Head of Community Learning and Skills, Communities Directorate, Kent County Council

Biography



Ian is the Head of Community Learning and Skills (CLS) in the Communities Directorate

Ian has worked in Adult and Community Learning for over 25 years, starting out as a part-time tutor and subsequently holding a variety of curriculum development, centre manager and district posts before joining the strategic management team of the Kent Adult Education Service in 2000. A qualified teacher and with post-graduate qualifications in TEFL and Management, Ian's career in adult education started with the teaching of English for Speakers of Other Languages (ESOL) and teacher training. His contribution in Kent has focused increasingly on community development and social inclusion. Ian was responsible for the introduction of Skills Plus, community outreach and intergenerational learning in the County, which now provides for over 7,500 participants annually.

Ian took on the leadership of Adult Education in Kent in December 2006, and now heads CLS - a service unit that combines adult learning and work-based provision for young people. He is Chair of South East LEAFEA (the adult and community learning leaders' network) and a member of that organisation's National Executive.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

**Caroline Polley, Head of Enterprise and Skills, Communities Directorate,
Kent County Council**

Biography



Caroline is the Head of the Enterprise & Skills in the Communities Directorate.

Caroline spent 16 years in areas related to adult education (HE and AE) including, prior to joining KCC (Kent Adult Education), the development and management in Kent of academic awarding bodies with an adult focus (National Open

College Network, Kent Access Consortium, University of Kent). She joined KCC, Kent Adult Education in 2004.

In her current post - Head of Enterprise and Skills, Community Learning and Skills (Kent Adult Education and KEY Training) - Caroline's responsibilities include: the development of strategic and operational partnership working and the management of delivery of Learning Skills Council funded contracts totalling c£4m, including Skills for Life (Literacy and Numeracy - branded as Skills Plus, ESOL and ILS), Family Learning, Neighbourhood Learning in Deprived Communities and work based vocational qualifications focused on the development of the Extended Services workforce. Caroline developed the Kent Adult Education Service to become the largest provider nationally for Family Programmes, KCC's preferred provider for Skills for Life and the Early Years Framework. Caroline also negotiated the inclusion of, and lead for, basic skills indicators with Kent Agreement 2 (NI161 and 162).

Caroline had a four year career break to raise children (son and daughter - both currently at University). She spent 10 years working in management positions within a number of areas including publishing and sales. After University Caroline worked in Broadcasting in the North East (TV Presentation and Interviewing) and Performance (appearing in community based productions, Arts Council funded films, National Theatre premiere of Edward Bond's play *The Worlds*). Caroline received her education in Kent and obtained an honours degree in Drama in Newcastle, followed by a PGCE in English and Drama and a subsequent Postgraduate Management qualification.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Witness Guide for Members

Below are suggested themes and questions. They have been provided in advance to the witnesses to allow them to prepare for the types of issues that Members may be interested to explore. All Members are welcome to ask these questions or pose additional ones to the witnesses via the Committee Chairman.

Themes and Questions

Ian Forward, Head of Kent Adult Education, and Caroline Polley, Head of Enterprise and Skills, Kent Adult Education Service, Communities Directorate, Kent County Council

- (Question for both) Please introduce yourselves and describe the roles and responsibilities that your jobs involve.
- (For both) Please provide an outline of the organisation of, and of the main services offered by, the Kent Adult Education Service.
- (For both) Please explain the ways in which the Kent Adult Education Service is involved in the provision of extended services in the County.
- (For both) Please describe the main benefits, with regard to extended services, the Kent Adult Education Service brings to Kent residents.
- (For both) In your opinion, what are the main economic, legal, social and operational challenges – if any - facing the Kent Adult Education Service in the provision of extended services?
- (For both) In what ways, if any, can adult learning in schools be improved? What are the main factors determining engagement with adults?
- (For both) Please discuss issues – if any – associated with the sustainability of extended services in the future.
- (For both) In your view, in what ways - if any – can the efficiency of extended services in Kent be enhanced?
- (For both) In your opinion, what general initiatives and strategies should Kent County Council adopt to secure the sustainability of extended services into the future?

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Input to Extended Services Select Committee by Community Learning and Skills (CLS) (Kent Adult Education and Key Training)

Community Learning and Skills (CLS) is a Kent County Council (KCC) enterprise working with a wide range of partners to provide learning for young people and adults to meet their needs for skills, personal development and enjoyment. We actively promote learning as a means to achieve prosperity and to help people enjoy life, stay fit and make a positive contribution in their community. CLS is the largest provider of Family Learning programmes in the Country, and KCC via CLS receives the single largest grant for informal learning of any Local Authority. Examples of the programmes provided by CLS that relate to the extended services agenda are as follows:

Activity	Details of Delivery
Family Literacy programmes	A range of courses for adults only and adults and children designed to engage parents and families in improving their literacy skills.
Family Numeracy programmes	A range of courses for adults only and adults and children designed to engage parents and families in improving their numeracy skills.
Parenting Programmes	A range of workshops and courses that address parenting issues by engaging parents in 3 hour workshops and longer 12 hour courses.
Wider Family Learning	A range of courses from 2 hour tasters to 20 hour courses for Adults and children, designed to engage families in the learning experience.
Family Learning Impact Funding	A small range of courses – Family literacy and numeracy and wider family learning, targeted at families most in need
English for speakers of other languages (ESOL)	Courses for parents, carers and adults whose first language is not English and wish to learn or improve their language skills.
Adult literacy and numeracy qualifications	Courses to improve literacy and numeracy skills of Adults in the community.
Vocational qualifications for School support staff	NVQ qualifications for School support staff at level 2 and3. Includes Supporting teaching and Learning, NVQ for IT users, customer Service, early years and the new parenting support qualification.
Kent Innovation Pilot – Family Learning	A range of 2-hour Family Learning workshops for adults and children aiming to engage families and build a bridge between informal and more structured learning
Thanet Works – Wide Open Door project	2 hour Family Learning Workshops for adults and children to enjoy learning something new together. Delivered in “blocks” of 5 with an incentive to attend the whole set.
Learning for Leisure and Personal Development	A range of 4,000 courses for Adults covering Art and craft, Fitness, languages, IT and a number of other areas. The majority of courses are not exam accredited, but build personal skills.
Entry to employment	A programme that engages young people who need personal support to take up training and bridge the gap between school and the workforce.
Apprenticeships	A range of apprenticeship programmes for young people and adults, designed to provide the opportunity to obtain a full apprenticeship in a chosen vocational area.

Partnership Working

Many of the programmes are planned and delivered with Children Families and Education local partnerships, libraries and with schools, children's centres and the community and voluntary sector. The programmes generally have the benefit of government funding support to cover part or all of the cost, and CLS is working with CFE on fully funded and co-funded projects, to meet the needs of children and families from special schools and in areas of poverty and high deprivation.

In **Learning for Leisure and Personal Development**, a total of approximately 5,500 adults have attended courses delivered at 76 school sites across the County, this represents around 15% of the total.

The majority of **vocational qualifications for school and children centre staff** are delivered and assessed in the workplace, with over 250 staff trained in the last 12 months.

Virtually all **Family Learning Programmes** are delivered in Primary Schools or children's centres, on their premises during the day or at twilight sessions. Between September 2009 and end January 2010, a total of 256 family programmes courses will have been planned or delivered taking place at 135 venues across the county - mainly primary schools and children's centres, and at some libraries and Adult education centres. At the end of the measurement period (August 09-July 10) CLS expects to run circa 420 courses at 175 venues and engage over 6,000 adults and children.

A number of **Adult literacy and numeracy** programmes are run at school sites, where CLS has dedicated space (for example in Dartford, Tonbridge, and at a small number of primary schools).

Scale of Activity

In total CLS estimates that we will run approximately 665 courses, with 12,500 enrolments at 260 school and children's centre sites in the academic year August 09-July 2010. This includes delivery on dedicated adult education sites on some school campuses, for example in Canterbury High School and Dartford.

All of these activities engage adults and families in the extended services agenda. There is no consistent countywide policy around charging for rental of space and facilities to deliver programmes. Generally, facilities to deliver family programmes and staff training are provided free, as schools and children's centres recognise that the activity contributes to their core agenda.

CLS has multi level contacts with partners engaged in the delivery of extended services, in particular within CFE. Regular contact is made at Directorate, senior officer, and LCSP level, in particular with extended services managers and coordinators, who in some areas act as a channel to schools and children's centres. In addition, there are many contacts at individual site level, to agree programmes and support their promotion to the community.

CLS currently has a total of 148 contacts at officer and LCSP level. Also, CLS has 32 school and children's centre contacts in the Canterbury District which, if extrapolated across all current 23 LCSP's, would amount to 736 contacts across the County.

EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

**Chris Hespe, Head of Sport, Leisure and Olympics, Communities
Directorate, Kent County Council**

Biography



Chris leads Kent County Council's work on sport, leisure and the olympics. Part of his role entails directing the Kent Sport, Leisure & Olympics Service.

He has worked for three district councils in sport and leisure, London Docklands Development Corporation, Sport England, Central Government and the British Olympic Association, and has been an advisor to the Department for Culture, Media and Sport and the Local Government Association. Within Kent County Council, he has held positions outside the sport and leisure sphere, such as Organisational Change Manager, Business Manager for the Kent Environment and Planning Agency and Project Director of Kent History Centre. He

is Managing Director of Kent Institute of Sport, a Trustee of Kent Trust for Youth Sport and a member of the Kent and Medway Sports Board.

Chris holds Masters degrees in International Law and in Leisure Management, a degree in Sports Science and diplomas in management and sport and recreation. He is a fellow of the Chartered Management Institute, and a member of the Quest Industry Board, which leads the UK quality scheme for the sport and leisure industry. Chris is a Company Director and Trustee of ISPAL (the Institute for Sport, Parks and Leisure), in which he is the industry representative for local government in the UK and the Olympic and Paralympic Games.

Chris was the first leisure professional to be appointed to an urban development corporation, and the first County Director of Sport nationwide. Chris founded the Kent Sports Development Unit and the Kent Campaign for the 2012 Games, which he chairs. He represents the counties of the South East on the Regional 2012 Partnership and is a member of the London 2012 Sports Legacy Commission.

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EXTENDED SERVICES SELECT COMMITTEE

Hearing 2

Wednesday 28 April 2010

Witness Guide for Members

Below are suggested themes and questions. They have been provided in advance to the witnesses to allow them to prepare for the types of issues that Members may be interested to explore. All Members are welcome to ask these questions or pose additional ones to the witnesses via the Committee Chairman.

Themes and Questions

Chris Hespe, Head of Sport, Leisure and Olympics, Communities Directorate, Kent County Council

- Please introduce yourself and describe the roles and responsibilities that your current post involves.
- Please provide an outline of the structure and remit of the Sports, Leisure and Olympics Team.
- In what ways is the Sports, Leisure and Olympics Team involved in the provision of extended services in Kent?
- In your view, what are the benefits resulting from the Team's involvement in extended services?
- Who benefits from the Team's provision of extended services? Are there any groups of Kent residents who, in your view, find it more challenging to access the activities the Team offers? If so, why?
- Please describe the main challenges – if any - facing the Sports, Leisure and Olympics Team when providing extended services.
- In your view, in what ways can these challenges be overcome?
- In your view, in what ways, if any, can collaboration between Kent County Council and external partners, such as those in the voluntary and private sector, be made more effective when providing Extended Services?
- In your opinion, what initiatives and strategies can Kent County Council adopt to secure the sustainability of extended services into the future?

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Extended Services Select Committee

Hearing 2

Wednesday 28 April 2010

The Sport, Leisure and Olympics Service

The Sport, Leisure and Olympics Service within the Communities Directorate is involved with extended services in a myriad of ways, such as:

- Advice on the planning, design, funding and management of sports facilities on school sites to enable both school and community use.
- Advice on the Building Schools for the Future (BSF) project to internal and external partners, including design teams.
- Providing the conduit/link between schools, districts, clubs and governing bodies of sport regarding `dual use` of school premises in out of school hours.
- Developing coaches and leaders from within schools and outside schools, who then work with and in schools on extended school programmes.
- Planning with sports governing bodies the specialist sports facility needs in Kent which can be offered through schools provision.
- Organising the Kent School Games, some of which takes place outside the school day biannually, between October in one year and July in the next.
- Working with School Sports Coordinators, Partnership Development Managers and Directors of Specialism in Specialist Sports Colleges, who subsequently organise extended schools activity.
- Managing the `Sport Unlimited` programme from Sport England; involving many activity programmes that are delivered on school sites.
- Providing specialist knowledge on disability sport for special schools and mainstream schools.

More information the Sport, Leisure and Olympics Service can be found in the following website: www.kentsport.org .

There is a key role for this service in assisting the Children, Families and Education Directorate (CFE) and the Kent Children`s Trust in specifying required levels of provision and in terms of quality assurance of provision - not just in facility development projects but also in activity programmes. From the new financial year onwards, this service is not scheduled to receive any income from CFE for this work.

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